

14 December 2016

Year 13 Progress Report 2016

Dear Parent

I am pleased to share with you your son/daughters first progress report of the new academic year.

The report is based around the progress that your son/daughter is making in each subject by comparing them to students nationally with similar starting points.

On the reverse side of this letter you will find key terminology to help you understand the Progress Report. There has been a slight tweak with the language used especially in the attitudes to learning section so please read the supporting documentation carefully in order to fully understand the report.

Can I please ask that you take the time and read through the Progress Report with your son/daughter and discuss any concerning issues.

After every Progress Report is published, your child will be expected to consider their progress and to have mature discussions with their subject teachers to set targets for making further progress. Form tutors will also be expected to sit down with the students and have a discussion concerning their progress report. Students who are significantly below their expected will be placed on a three week support card and parents will receive a letter explaining the process.

We are very keen for parents to support their child in this process of reflecting on evidence given in the Progress Report and agreeing actions for the coming weeks. To help parents in having this progress discussion, we have included a selection of possible actions that may be useful to your child as s/he considers areas where performance could be further strengthened.

If you have any initial questions or concerns can I ask that, in the first instance, you contact their Head of House and they will gather any relevant information and respond to you.

Can I take this opportunity to remind you about the following key dates:

- **School closes on Friday 21st October at 3pm for Half term and reopens on Monday 31st October 2016.**
- **PSHCE Day on Monday 21st November 2016**
- **Staff Training Day (school closed) on Tuesday 22nd November 2016**
- **Parents Evening on Thursday 1st December 2016**
- **End of term: School closes on Friday 16th December 2016 at 3pm**

Thank you in advance for your support.

Yours sincerely

M Harwood

Mr M Harwood
Assistant Principal for Curriculum & Progress

Key Terminology

Starting points

A student's starting point in all subjects is the GCSE Average Points score (GCSE APS). This score converting each of their GCSE grades into points and calculating the average of those scores.

Types of Progress

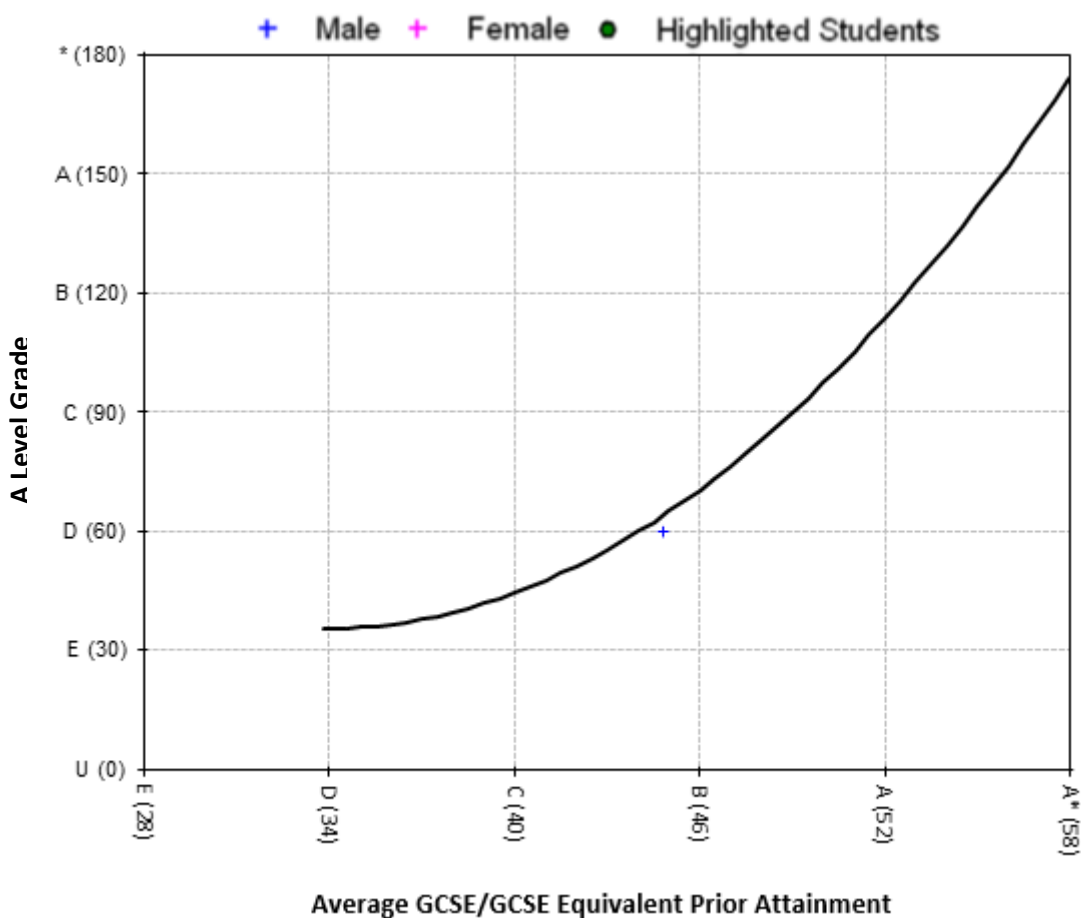
Progress and targets will be set using Level 3 Value Added (L3VA).

Each subject has a graph which shows what students nationally achieved with similar starting points, GCSE Average Points Score, at A Level.

Using the graph below to illustrate, the black curve shows what students nationally achieved given their various starting points.

Expected Progress is shown by the nearest grade above the national curve. i.e. A student who has a starting point of 40 points would have **Expected Progress** of a D at A Level.

Better than Expected Progress is one grade higher than **Expected Progress**. i.e. A student who has a starting point of 40 points would have **Better than Expected Progress** of a C at A Level.



Making effective use of your child's Progress Report

These prompts are also available to our website.

Progress in chosen subjects

- Discussion around your child's current progress: is s/he currently on track to make minimum expected, good or outstanding progress ... or is s/he falling short? Why is that?
- What is going well and what requires improvement in this core subject?
- What practical and specific actions can be taken to improve progress in this core subject?

Punctuality

- I will get to school by 8.30 am each day
- I will arrive promptly at each lesson so I am ready to start work
- I will get up at 7 am so I am not so rushed in getting to school

Attendance

- I will make every effort to attend school each day
- I am aiming for full attendance over the next month

Organisational skills – bringing what's needed to lessons

- I will check and pack my bag the night before school, so I know I have homework ready to hand in and books for the day
- I will buy new pens and pencils and keep a sensibly-stocked pencil case
- I will get all equipment and Planner out promptly at the start of each lesson
- Having completed a piece of homework in a subject, I will spend ten minutes checking it.

Catching up on missed work

- I will make a list of work I missed owing to my absence in
- I will find out which work I am still missing in
- I will borrow 's notes to help me get up-to-date in
- I will meet my next assignment deadline which is

Listening in class

- I will listen more closely to what is said in (subject)
- When the teacher is speaking I will be checking that I understand what is being said

Responding in class

- I will ask and/or answer in class at least three times a day
- In I will use questions to check my understanding
- I will speak in a 'loud and proud' voice in the classroom so that other students can learn from what I am asking or saying

Work partner in class

- I work well withand will talk to him/her about my work in
- I will avoid distracting other people from their work
- I will avoid sitting with or..... in class

Extending my academic skills

- I will extend my work in by thinking about
- An interesting part of my work in is..... I will now find out about the following
- An academic skill I will develop in the next few weeks is

Drafting/preparing work

- I will spend the first ten minutes of each day's homework checking what I have to do and setting a time allocation for each piece of work
- In I will spend ten minutes planning the shape of my answer before I start to write it up
- In I will plan paragraphs of content before I start to write it up
- I will brainstorm lists of ideas and then group them together before I start to write up work

Adding more detail to work

- In I will give an example to illustrate each major point I make
- In..... I will comment on why the example I have given is a useful one
- I will find one extra book or website to consult for my work in

Homework – time spent on

- I will spend hours on homework on four nights per week. I will also do..... hours homework at the weekend
- In I will spend an extra half hour on work every Wednesday
- For the next two weeks I will log the time spent on homework

Homework – organisational skills

- I will work in a place without distractions
- I will break longer assignments into four separate tasks and enter them in my Planner as such.
- For longer assignments in I will spend two sessions planning and two sessions writing up

Revision strategies

- I will revise for forty minutes, break for twenty minutes, then spend ten minutes testing myself on my learning
- I will record answers to past questions on to computer/phone, then check for gaps using my notes
- I will spend one session per week looking at exam terms such as “Explain” “Comment upon”, “Factorise”, “Evaluate”
- I will keep my revision interesting by making notes such as, “Ten key words from this topic are....” or “The six things I will remember about this topic forever are....”

Revision – organisational skills

- I will draw up a revision timetable six weeks before my exams, and show it to my Tutor
- I will have a copy of my revision timetable in my Planner and one up at home

Outside activities – employment, leisure, other commitments

- I will have one evening and one full day at the weekend away from schoolwork
- I will cut down my job to..... hours per week until my exams are over
- I will limit outside commitments to two per week until my exams are over

Presentation skills – spelling, handwriting, paragraphing

- I will cross-out planning notes and mistakes with one neat line
- In..... I will make it a priority to write in paragraphs
- In I will cut down the length of answer I give to answers worth 1 or 2 marks

Getting help with work

- I will talk to each Thursday about successes I have had in
- I will talk to teachers as soon as possible if I am having problems with homework assignments

Keeping motivated

- Every Sunday I will quickly write down the main areas of learning which have gone well this week
- Every fortnight I will tell my Tutor about three things which are going well with my learning and one area which needs further improvement
- I will talk to people at home, and my friends about my targets and will share strategies with them