

Dear Parents/Carers

I would like to take this opportunity to welcome you to Lightcliffe Academy. You and your child are joining our learning community, we look forward to your support in making Lightcliffe the school of choice at the heart of its community. Over the next five to seven years we will strive to give your child a memorable school experience, a fantastic set of academic outcomes and help you develop them into a young member of society who shares our key values.

In June you will receive another letter inviting you to a range of events we hold for new Parents/Carers; in the meantime please find some dates for your diary below.

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|-----------------------------|---|-----------------|
| • New Parents Evening       | Wednesday 21 <sup>st</sup> June 2017                          | 7:00pm          |
| • Transition Day            | Friday 7 <sup>th</sup> July 2017                              | 9:00am – 2:30pm |
| • "I'm A Parent" Interviews | Monday 10 <sup>th</sup> July                                  | 1-8pm           |
| • Summer School             | Monday 24 <sup>th</sup> July<br>Tuesday 25 <sup>th</sup> July |                 |

Please familiarise yourself with our website [www.lightcliffeacademy.co.uk](http://www.lightcliffeacademy.co.uk) paying particular attention to the Admissions and New Intake area. There you will find important information, including our New Year 7 Admission Form and Information Pack.

It is important that we have up-to-date and correct information for you and your child, so please read and then complete the Admission Form, Photo Permission and the Consent for Sporting Events. **The majority of our communication with Parents/Carers is via e-mail or text. Please can you make sure that we have a valid e-mail address and mobile number.**

The form can be completed online or returned to us via e-mail to: [intake@lightcliffeacademy.co.uk](mailto:intake@lightcliffeacademy.co.uk) alternatively, in the post by 5<sup>th</sup> May 2017 at the latest. The Home School Partnership Agreement will be completed on 10<sup>th</sup> July when you and your child will have an individual meeting with a senior member of staff to explain our expectations and to answer any questions that you may have.

If you require paper copies of the New Intake forms or any further information, please contact the school using [intake@lightcliffeacademy.co.uk](mailto:intake@lightcliffeacademy.co.uk) and we will forward the required information in the post.

If you are not accepting the place offered to your son/daughter at Lightcliffe Academy, please inform us in writing at the earliest opportunity.

We thank you in anticipation for your help and prompt reply and we look forward to working with you in order to secure the best personal and academic outcomes for your child. Welcome, once again, to the Lightcliffe Academy family.

Yours sincerely



Thomas Rothwell  
Principal