

Code of Conduct

We have one basic rule for all of us at Lightcliffe Academy: treat everyone in the Academy community in the way in which you yourself would wish to be treated ie with courtesy, consideration and respect. This means complying with all aspects of the Academy's Behaviour Policy, including our stance on anti-bullying and anti-racism.

This means:

1. Take pride in your work; good work will be recognised and that which is below standard is not acceptable and will have to be repeated.
2. In class, make it as easy as possible for everyone to learn and respect the right of the teacher to teach. This includes arriving on time with everything you need for the lesson, beginning and ending the lesson in a courteous and orderly way, listening carefully, following instructions, helping each other when appropriate and being quiet and sensible at all times.
3. You move sensibly and quietly around the Academy, keeping to the left-hand side when walking down the corridors and the stairs and complying with the one-way system. This involves being ready to help by opening doors, standing back to let others pass and helping to carry things.
4. You should always speak quietly and politely to everyone and be silent when you are required to be.
5. You keep the Academy clean and tidy so that it is a welcoming place of which we can all be proud. This means putting litter in bins, treating the buildings and furniture with respect and taking great care of displays of other people's work.
6. Food and drink must be eaten only in the designated areas (hall and courtyard). Chewing gum is forbidden in the Academy and on the buses to and from the Academy.
7. When you are out of the Academy, walking locally or with a group, always remember that the Academy's reputation depends on the way you behave.
8. Good behaviour when you are travelling to and from Lightcliffe Academy on buses is extremely important. If you misbehave on Lightcliffe Academy or public service vehicles you can expect the matter to be dealt with very severely.
9. Smoking and vaping (including en-route to and from Lightcliffe Academy and/or on Lightcliffe Academy transport) will be treated as a very serious breach of Academy discipline and will be dealt with accordingly. Cigarettes, e-cigarettes lighters, matches, knives or any other dangerous articles or substance, plus radios and personal audio equipment are **forbidden on the Academy premises**. Neither the Academy nor individual staff can take responsibility for students' mobile phones.
10. Students who stay on the Academy site for the lunch meal are not allowed to leave the premises except after a specific parental request or under instructions of a member of staff (with

the exception of post 16 students). Students should never invite or encourage unauthorised visitors onto the site under any circumstances.

Classroom Expectations

Habits and Routines



Learning Habits

- Work hard
- Never give up
- Be on task all the time
- Full uniform
- Equipment
 - Black & green pen (+1 spare of each)
 - Pencil
 - Ruler
 - Drop Everything And Read book (DEAR)
 - Lesson specific – books/PE kit/ingredients etc.
 - Scientific calculator – preferred model Casio FX-83 GT
- On time (within 5 minutes of the clock on computer)
- No touching (personal space)
- No answering back
- Homework complete with endeavour and on time

Learning Routines

- Track the speaker
- Equipment & DEAR book on the desk
- Answer when asked (no hands up)
- Communicate in full sentences
- Hands up for silence

First Time Every Time

Finally

Remember that teachers are in the position of parent/carer whilst you are in school. This means that:-

- There is no excuse for rudeness, disrespect or insolence.
- Requests from teachers must be carried out at once and without argument.
- Breaking any of these rules will be treated as a very serious matter.

Signed Chair of Governors:	Date:
Print Name:	
Signed Principal:	Date:
Print Name	